

RECORD OF PROCEEDINGS
Clearcreek Township Trustees

1699

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held August 23, 2010
(YEAR)

The Clearcreek Township Trustees met in special session at 8:35 a.m. with the following members present: Ms. Anspach, Mr. Wade, and Mr. Lamb.

Mr. Wade stated the purpose the meeting was the distribution of work involving the Fiscal Office.

After discussion, it was decided that the Fiscal Officer would be completing the Tax Budget, due to the Board of Trustees on June 30 of each year, rather than the Administrator. The Administration would continue to do the temporary and permanent appropriations, although they will be completed and delivered to the Elected Officials one month prior to being voted upon by the Board.

Mr. Pickett said he would work with Administrative Service Manager Julie Martin on the Street Lighting Districts so that she could be the project backup.

A five-minute break occurred from 9:20 to 9:25 a.m.

Ms. Anspach moved to adjourn the meeting at 9:41 a.m. The motion was seconded by Mr. Lamb and upon roll the vote was as follows: Ms. Anspach-yea; Mr. Lamb-yea; Mr. Wade-yea.

FISCAL OFFICER



TRUSTEE



TRUSTEE



TRUSTEE

