

**MEETING AGENDA**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
Government Center – 7593 Bunnell Hill Road  
January 13, 2025 – 5:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. SELECTION OF OFFICERS**

- A. Pursuant to RC 505.01, at the first meeting of each calendar year, the Board of Township Trustees shall select one of its members to serve as Chairperson for a one-year term, and should the Chairperson be unavailable, a Vice Chairperson to assume those duties

**IV. SPECIAL ACTIVITY**

- A. Recommendation to promote Firefighters Eric Moncrief, Todd Wilson, and Brian Lykins to the position of Probationary Fire Lieutenant effective February 1, 2025, at the contractual pay rate of \$32.74/hr.
1. Administer Oath of Office to Probationary Lieutenants Moncrief, Wilson, and Lykins
- B. Administer Oath of Office to Probationary Firefighter/EMTs Todd Bramlee, William Black, Richard Scott, Ryan Yates, and Jonathon Patterson III

**V. PUBLIC COMMENT**

- A. General Comments
- B. Proposed Noise Resolution Comments

**VI. ITEM/S TO BE REMOVED FROM THE CONSENT AGENDA\***

**VII. FISCAL BUSINESS**

- A. Fiscal Officer's Report
- B. **RESOLUTION 5560** – A Resolution approving a transfer of funds from the General Fund to other Funds in amounts equal to investment income generated by those Funds for the 4th Quarter of 2024, and dispensing with the second reading
- C. **RESOLUTION 5561** – A Resolution authorizing payment of obligations of the Township by direct deposit of funds, dispensing with the second reading, and declaring an emergency
- D. **RESOLUTION 5562** – A Resolution requesting the County Auditor to make tax advances during calendar year 2025 pursuant to Section 321.34 of the Ohio Revised Code, and dispensing with the second reading

**VIII. NEW BUSINESS**

**A. ADMINISTRATION**

1. **RESOLUTION 5563** – A Resolution of intent to dispose of unneeded, obsolete, or unfit personal property, including motor vehicles by internet auction for 2025, and dispensing with the second reading

2. **RESOLUTION 5564** – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading
  3. **RESOLUTION 5565** – A Resolution approving a Memorandum of Understanding and agreement by and between Clearcreek Township, Warren County, Ohio and the city of Franklin, Ohio and dispensing with the second reading
  4. **RESOLUTION 5566** – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency
  5. **RESOLUTION 5567** – A Resolution amending and revising the Clearcreek Township Personnel Policies and Procedures Manual to govern management practices for all township employees and elected officials and dispensing with the second reading
  6. Recommendation to make a conditional offer of probationary employment to Lori Stanley as a part-time Administrative/HR Clerk at an hourly rate of pay of \$22.00/hour, effective January 14, 2025, pending acceptable preemployment testing
- B. **FIRE DISTRICT**
1. Recommendation to initiate a hiring process for Assistant Fire Chief with the upcoming retirement of Assistant Chief Urban
  2. Recommendation to initiate a hiring process for FF/PM/EMT to establish an eligibility list for 2025 to make two initial appointments
- C. **POLICE DEPARTMENT** – Consent agenda
- D. **PLANNING & ZONING** – Consent agenda
- E. **ROAD** – Consent agenda

**IX. CONSENT AGENDA**

- A. Fiscal Officer
1. Current Bills and Financial Report
  2. Approval of Minutes – Regular Meeting, December 23, 2024
- B. Planning & Zoning
1. December 2024 Monthly Report
- C. Fire District
1. December 2024 Monthly Report
  2. Recommendation to accept the resignation of employment of FF/EMT Alex Becker
- D. Road & Park
1. December 2024 Monthly Report
- E. Police
1. December 2024 Monthly Report

**X. STAFF UPDATES**

**XI. ADJOURN**

\* All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion and vote. Any Trustee may remove any item/s from the Consent Agenda by request. No second is required for the removal of any item/s. Items removed for separate discussion will be considered during the appropriate departmental section under New Business