

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**February 12, 2024**

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard and Mr. Muterspaw.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard asked for a motion to appoint Dr. Rich Harover as Medical Director for the Clearcreek Fire District. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Agenbroad, Fire Chief, thanked Dr. Chapman for previously filling the Medical Director Role.

Mr. Gabbard asked Rich Harover to come forward to take the Oath of Office as Medical Director for the Clearcreek Fire District. Mr. Gabbard administered the Oath of Office to Dr. Harover.

Mr. Gabbard then asked Mr. Tagliamonte and Mr. Morton to come forward to take the Oath of Office as Alternate Members of the Board of Zoning Appeals. These appointments were made at an earlier meeting. Mr. Gabbard administered the Oath of Office to Mr. Tagliamonte and Mr. Morton.

Mr. Joel King, Superintendent of the Warren County Career Center, made a short presentation on Issue 7, a property tax levy to build an additional campus at the Warren County Career Center for high school students, and repurpose the existing building for adult education exclusively. Mr. King answered questions from the audience and Board on the issue.

Mr. Gabbard called for Public Comment. No comments were noted.

Mr. Carolus, Fiscal Officer, informed the Board that he had attended the Ohio Township Association meeting in Columbus. Mr. Carolus noted that pavement technology had changed dramatically in the last 10 years and that the township's Road Department was adapting to these changes to help keep our roads in better condition.

Mr. Gabbard read Resolution 5486 – A Resolution dedicating a portion of Clearcreek Township's share of funds from the American Rescue Plan Act to fund global pandemic hazard pay bonuses to frontline, essential workers and dispensing with the second reading. Mr. Clark, Township Administrator, gave background on the proposed resolution. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Clark asked the Board for permission to implement a Compressed Scheduling option to non-bargaining, nonexempt personnel on a trial basis to be reevaluated in the Fall. Mr. Clark explained how the scheduling would work, noting that this voluntary scheduling model could extend open and close times for the public at the administration building, among other benefits. Mr. Gabbard asked for a motion to approve the Compressed Scheduling option. Mr. Muterspaw so moved with Mr. Gabbard



**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**February 12, 2024**

seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Clark asked the Board to enter into an employment agreement with Mindy Tischler to continue her full-time employment and benefits in a first hybrid, then remote role, to be reevaluated in the Fall. Mr. Clark gave background information on the request. Mr. Gabbard asked about travel expenses. Mr. Clark noted that up to a \$1,000 travel allowance would be granted. Mr. Muterspaw asked when the agreement would start. Mr. Clark stated that Mrs. Tischler would be out of town in two weeks and would be working remotely during that time if approved. Mr. Gabbard asked for a motion to approve the employment agreement. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Clark asked the Board to authorize the Township Administrator to enter into a Facilities Electric Agreement with an electric generator whose rates are not to exceed \$0.0599/kWh for all Township Facilities in the AES service territory. Mr. Clark gave background information on the request. Mr. Gabbard asked for a motion to authorize the Township Administrator to enter into the agreement. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5487 – A Resolution authorizing a contract with Warren County Engineer’s Office for the bidding of road salt for the 2024-2025 season and dispensing with the second reading. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

Mr. Gabbard noted that the appointment of Dr. Harover earlier in the meeting represented a full circle moment for the Fire District.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:

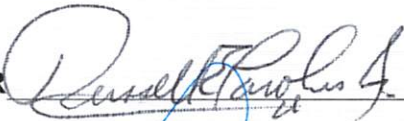

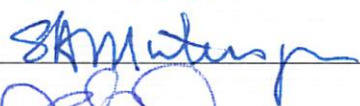
- 1 Approval of Amended Minutes – January 22, 2024, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Authorize the 2024 annual subscription fee for the Fire District’s Lexipol software in the amount of \$10,881.
- 4 Set annual appointments to the Warren County Regional Planning Commission, term April 1, 2024, to March 31, 2025.
- 5 Rehire seasonal personnel Max Homan and Carl Chiles for the 2024 season at \$16.00 per hour, conditioned on acceptable background checks and preemployment screenings.
- 6 Accept the Road, Planning and Zoning, Police and Fire monthly reports for January 2024.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**February 12, 2024**

Mr. Gabbard asked Mr. Clark to update the Board on the Rumpke refuse agreement.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 5:55 p.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Gabbard-yea.

FISCAL OFFICER   
TRUSTEE   
TRUSTEE   
TRUSTEE 