RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
November 9, 2026

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Holtrey.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard asked Mr. Tom Courville to come forward. Mr. Gabbard administered the Oath of Office to Mr. Courville. Firefighter/Emergency Medical Technician Courville was pinned by his father Fred Courville. The audience congratulated Firefighter/EMT Courville on his appointment.

Mr. Gabbard called for Public Comments. No comments were noted.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Gabbard read Resolution 5710 – A Resolution authorizing the Township Administrator to incur obligations greater than $10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and approve ordering police cruisers at the earliest time permitted by law. Mr. Clark, Township Administrator, explained that Greve Dodge (state bid holder) was unable to honor their commitment to order three 2026 Dodge Durangos as Dodge cut off the production of 2026 vehicles. The original order was approved by the Board in May. Mr. Clark noted this authorization would allow six 2027 Durangos to be ordered with three being purchased with 2026 budget authority and the remaining three being ordered when the 2027 budget appropriations were approved. When asked by Mr. Gabbard what the issues were with ordering the cruisers, Mr. Terrill, Police Chief, noted that it was difficult to get delivery of new police cruisers since fewer companies were manufacturing them. Mr. Muterspaw asked if the vendor would hold the same price per cruiser. Chief Terrill noted that there was a small price increase for the 2027 model Durangos. After a short discussion by Mr. Gabbard and Chief Terrill about how the old cruisers would be used, Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5711 – A Resolution authorizing the Township Administrator to enter into a crop rental agreement of part of lands more commonly known as Harbaugh Park and dispensing with the second reading. Mr. Clark gave background information on the terms of the lease noting that Mr. Reedy, the current lease holder, was a good tenant and a good steward of the land. Mr. Gabbard asked if he needed to recuse himself from voting on this resolution. Mr. Pacheco, Law Director, stated Mr. Gabbard had voted on prior contracts and that he felt no conflict of interest with Mr. Gabbard's voting on the proposed resolution. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5712 – A Resolution authorizing the Township Administrator to enter into a crop rental agreement of part of lands more commonly known as Gitzinger Farm and dispensing

with the second reading. Mr. Gabbard noted that the proposed resolution contained the same lease conditions and lessee as Resolution 5711. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5712 – A Resolution determining that the maintenance of 4380 N. SR 48, parcel ID #05-27-401-026 was a nuisance for vegetation height, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the immediate abatement of the vegetation nuisance at the earliest time permitted by law. Mr. Palmer, Planning and Zoning Director, gave background information on the nature of the nuisance. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Chief Terrill asked the Board to authorize an additional sergeant position and promotional process in lieu of promoting someone to the recently vacated lieutenant position. Chief Terrill explained the proposed recommendation would save money by not filling the open lieutenant position. Mr. Gabbard asked for a motion to approve the proposed recommendation. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Jones, Road Superintendent, noted that the department was preparing plows and treatment equipment for the winter season.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Holtrey moved to approve the Consent Agenda as presented to the Board:

1 Approval of Regular Minutes – October 26, 2026, Regular Session.
2 Current Bills and Financial Report.
3 Accept a generous grant award of $17,500 from the Loeb Foundation benefitting the police department.
4 Accept a generous grant award of $17,500 from the Loeb Foundation benefitting the fire department.
5 Appoint Andre Tagliamonte as a Full Member of the Board of Zoning Appeals, term effective December 1, 2026, to November 30, 2031.
6 Accept the Road, Planning and Zoning, Police and Fire monthly reports for October 2026.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Gabbard asked for a motion to enter Executive Session at 5:42 p.m. pursuant to:

A) ORC 121.22 (G)(1) To consider the compensation of public employees.
B) ORC 121.22 (G)(4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
C) ORC 121.22 (G)(8a) (8b) To consider confidential information related to the personal financial statements of an applicant for economic development assistance.

Mr. Muterspaw moved to enter Executive Session with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

At 6:51, the Board returned from Executive Session and immediately resumed the Regular Meeting.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 6:51 p.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

TRUSTEE _____