

RECORD OF PROCEEDINGS

CLEARCREEK TOWNSHIP TRUSTEES

Minutes of Regular Meeting

October 31, 2022

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Clark, Township Administrator introduced Rich Surace from Energy Alliances to discuss a potential Electric Aggregation offering for Clearcreek Township electric accounts within AES service territory. Mr. Surace stated that customers within the Duke service area would not be discussed at this time. Mr. Surace stated that AES had changed their electric bid process from once per year to twice per year (November and March). Mr. Surace then advised that AES was estimating that bid prices for next year would be in the range of 10 to 14 cents per KWH. Mr. Surace estimated that Duke would be in the range of 11.5 cents per KWH. Mr. Surace proposed that the Township look at restarting the program with a not to exceed rate lock of 9 cents per KWH with an end period of May 2025. The Board and Mr. Surace discussed the various aspects of the proposal. Mr. Wade then asked for a motion to authorize the Township Administrator to enter into an electric aggregation agreement with Energy Alliances to provide AES customers within the Township, at a rate of up to 9 cents per KWH, for a period from January 2023 through May of 2025. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5397 – a Resolution awarding the Architectural and Engineering services for the Station 24 project to KZF Design and dispensing with the second reading. Mr. Agenbroad, Fire Chief advised that KZF Design was the only vendor that responded to the Township's Request for Qualifications (RFQ). Mr. Gabbard and Mr. Wade stated they didn't like single-response bids since they are typically higher than normal. Mr. Clark stated we could rebid the RFQ if needed. Chief Agenbroad noted that the relationship with KZF was good, and that the Township had benefitted from that relationship and was a known vendor. Mr. Wade asked if the Board wanted to go ahead with the contract. Mr. Muterspaw started a discussion on whether Fire headquarters should be located at the proposed new Station 24 in Springboro. Mr. Muterspaw stated that with Station 21 and the new Station 24 being the best stations in the district, that there was an inequality of resources between what is located within Springboro versus what is available in the Township. Mr. Muterspaw suggested that the headquarters should be in Station 22's service area. Mr. Muterspaw stated that this would be a fairer distribution of assets by placing fire management within the township instead of Springboro city limits. Mr. Gabbard stated that some of the inequality will be addressed with a new station being constructed in Fire Station 22's service area. Mr. Gabbard stated that if there was split, that the Township would need to build another fire station. Mr. Wade noted that if the split did occur that the Township would have to build another Fire Station to service the south end of the Township that was currently being serviced by Station 21. Chief Agenbroad offered that if the split did occur that a new

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fire station in Springboro might be located north of the new police headquarters. Mr. Gabbard and Mr. Wade stated that they didn't want the split to occur. Chief Agenbroad stated that the trend statewide was to merge services to fill a shallow labor pool. Mr. Wade stated that he didn't see a problem with the headquarters being inside Springboro. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; and Mr. Wade-yea. Mr. Muterspaw stated for the record that he acknowledges and agrees that the district needs to build Station 24, and that we should cooperate with Springboro to provide facilities that protect Township residents. Mr. Muterspaw stated that he still felt that the headquarters should be located within the township. Mr. Muterspaw voted nay.

Mr. Agenbroad asked the Board for permission to purchase and upfit a 2023 John Deere Gator (ATV) at a total cost of \$31,242.05. Chief Agenbroad stated the current unit was purchased in the aftermath of 9/11/2001 and was in poor condition. Chief Agenbroad defined the needs of the unit being for use in the parks, Christmas in Springboro, and the golf course where regular medic units could not go. Chief Agenbroad noted that the Springboro Eagles had donated a little over \$11,000 for the purchase of a new ATV. Chief Agenbroad also noted that he could use currently appropriated funds to purchase the ATV since a currently budgeted item wasn't being purchased until next year. Mr. Wade noted the large expense and that he had purchased one for \$23,000 several years prior. Chief Agenbroad stated that the state bid for the unit was approximately \$21,000 with the rest being used to upfit the vehicle for fire department use. Chief Agenbroad noted that the ATV used gas instead of diesel fuel and was street legal. Mr. Muterspaw asked if two ATV units (Police having the other unit) at a cost of \$65,000 were needed. Mr. Muterspaw asked if the Police unit could be modified so that both departments could use the Police ATV. Police Chief Terrill noted that the Police unit was used for evidentiary searches, Charm at the Farm for traffic control, and National Night Out. Chief Terrill stated the problem with sharing is that the unit needs marked as a police vehicle. Chief Terrill noted that if there was a significant issue in the township, that both units would probably be needed. Mr. Wade and Mr. Gabbard stated that both units might be needed and the ATV's filled a need that larger units could not. Mr. Wade asked for a motion to approve the purchase. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea

Chief Agenbroad noted that Governor DeWine had designated money from the Federal Government's American Rescue Plan for first responder wellness programs. Chief Agenbroad noted one of the new Assistant Chiefs was designated for Risk and Wellness and that the Department had applied for grant funds to help offset the salaries. The State of Ohio did award the Clearcreek Township fire department a grant of 338,452.73 to offset that salary for two years. Mr. Clark noted the fact that the grant was the largest one given in the State of Ohio. Mr. Muterspaw asked how the award was so large. Chief Agenbroad stated good and creative grant writing. The Board stated their appreciation of the effort to get the grant awarded to the Fire Department. Mr. Wade asked for a motion to accept the grant. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea

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Mr. Wade asked for a motion to accept the generous donation of \$1,000 from the Springboro Fraternal Order of Eagles for use in purchasing a new ATV. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea

Mr. Wade read Resolution 5398 – A Resolution accepting public streets for maintenance in Hunter’s Crossing Subdivision, Clearcreek Township, Warren County, Ohio and dispensing with the second reading. Mr. Jones, Road Superintendent, noted no problems with the streets being accepted. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – October 10, 2022, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Appoint Kevin Hall as a fulltime, probationary Police Officer effective November 1, 2022 at the Step 3 rate of \$34.42 per hour as a lateral transfer with prior experience.
- 4 Accept the resignation of Hunter Wiseman as part-time Park Crewperson effective October 14, 2022.
- 5 Appoint seasonal Park Crewperson Alex Harshbarger to part-time Park Crewperson effective November 1, 2022 at a rate of \$17.00 per hour.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark, Township Administrator, noted that work on the 2023 Appropriations Budget was proceeding with a first reading set for the first regular meeting in November.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:45 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER 

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TRUSTEE _____

