

# RECORD OF PROCEEDINGS

1967

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 16148

Held

FEBRUARY 26,

2014

(YEAR)

The Clearcreek Township Trustees met in regular session at 6:30 p.m. with the following members present: Mr. Muterspaw, Mr. Gabbard and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Mr. Gabbard moved to approve the regular meeting minutes from February 12, 2014 and the special meeting minutes from February 17, 2014. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mrs. Oda gave the Fiscal Officer's report and noted she had met with Jason Phipps from National Bank & Trust on the township's investment account. She said the investment team felt confident they would be able to double the amount of interest earned on the township's portfolio in 2014.

Mr. Muterspaw moved to approve pending warrants #17491 through #17561. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4496 approving a Then & Now certification by the Fiscal Officer in excess of \$3,000. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Christa Criddle and Max Uhl from the Auditor of State Dave Yost's office gave a presentation on performance audits. The purpose of such audits is to find more efficient ways to operate the township in order to save money. They will be sending additional information to Mr. Pickett. Mr. Wade said the Board would discuss their options and get back with Ms. Criddle and Mr. Uhl.

The Board discussed the debt owed to Thomas Gitzinger. The Board had announced its intention to pay off the debt four years early in order to save the interest money. Mr. Gitzinger has asked the Board to reconsider, and expressed a willingness to move off the current interest rate of 5%. Mrs. Oda said the township's investment broker said the township could pay .5 percent without costing the township money. Mr. Muterspaw noted that not paying any interest would save the township money. Mr. Wade asked Mr. Pickett to talk to Mr. Gitzinger to see if he was interested in continuing to receive annual payments for the next four years, but with no interest money paid.

After discussion, Mr. Muterspaw moved to change the meeting date and time of the Clearcreek Township Board to every other Monday, beginning March 3, 2014 at 5:30 p.m. On days when there is a Monday holiday, the Board will meet at 9 a.m. the following Tuesday. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to advertise for the position of Township Administrator as soon as possible with all resumes due on or before 5 p.m. Friday, April 11, 2014. Mr. Pickett has announced his retirement, effective November 14, 2014. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve Resolution #4497 which expresses the township's intent to dispose of unneeded, obsolete or unfit personal property, including motor vehicles, by internet auction for 2014. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to approve Resolution #4498 authorizing the Township Administrator to renew the service agreement with Govdeals Inc. for the auctioning of various surplus goods. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Muterspaw moved to approve Resolution #4499 authorizing the Township Administrator to enter into a service contract for the township's COBRA compliance with Ohio Insurance Services Agency, which has agreed to perform the service at no charge. Previously, the township had worked with Infinisource at a cost of \$1,325.00 annually. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to approve Resolution #4500 authorizing the Township Administrator to enter into a liability agreement with Paramount's Kings Island amusement park for training purposes. Chief Terrill explained police officers will be able to train on vehicle maneuvers when the parking lot is empty. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten herein.

1968

# RECORD OF PROCEEDINGS

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

FEBRUARY 26,

2014

(YEAR)

Mr. Muterspaw moved to accept the resignations of Lt. Troy Bonfield and part time firefighter/EMT Jeff Hoffman. Lt. Bonfield's resignation is effective March 7, 2014 while Hoffman's last day is March 16, 2014. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to appoint Kent J. Denlinger and Sean O'Neil to full-time Firefighter/Paramedic positions with a one-year probationary period. Both men will begin their jobs March 3, 2014 at a rate of \$18.53 per hour. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve Resolution #4501 through #4522. The resolutions all have to do with changes to the Clearcreek Fire District's Policy and Procedures. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. Copies of the resolutions are attached to these minutes and deemed a part of this record as if fully rewritten herein.

Mr. Gabbard moved to purchase 20 sets of Personal Protective Equipment (PPE) at a cost of \$43,660.00 from Phoenix Safety Outfitters. This is in keeping with the Fire District's program to replace all PPEs over a four-year period. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to purchase a John Deere 1600 Turbo Series II Wide Area Mower from Koenig Equipment at \$46,000.00. Koenig was the lowest of three bids. Mr. Smith noted with the additional parkland, more efficiency was necessary. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Chief Terrill presented a couple of "Attaboys" to Officer Charles Sweet. The Chief received several letters of appreciation for the way Officer Sweet has handled situations, as well as a recent vacation check.

Chief Kidd noted the Clearcreek Fire District once again won the Fire Division at the annual "Climb the Carew" in Cincinnati, which is a fundraiser for the American Lung Association. The Clearcreek Fire District raised almost \$7,000. Participating on behalf of Clearcreek Township were Pete Richison, Steve Agenbroad, Ron Bell, Mike Bolek, Troy Bonfield, Justin Buehler, Luke Drury, Tom Kaeff, Bob Kidd, Matt Kohl, Rob Lantman, Tony LeMaster, Chris Vecchi, and Todd Wilson.

Township resident Phil Mullins, who lives on Bunnell Hill Road, thanked the Board and the Police Department for checking his house while he was away on vacation.

With no further business to conduct, Mr. Gabbard moved to adjourn the meeting at 7:39 p.m. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

FISCAL OFFICER

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