

RECORD OF PROCEEDINGS

2033

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____,

JANUARY 12,

2015

(YEAR)

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw, Mr. Gabbard and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Mr. Muterspaw moved to approve the regular meeting minutes of December 22, 2014. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda noted that Board members and staff had received updated appropriation, revenue and fund status reports. Currently, the Township has \$12,163,437.30 in its checking and investment accounts.

She also updated the Board on her progress in closing out 2014 and preparing final reports, as well as the opening of the 2015 financials.

Mr. Gabbard moved to approve Electronic Fund Transfers (EFTs) 1-2014 through 103-2015 and pending warrants #19454 through #19522. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve Resolution #4662 requesting the County Auditor to make tax advances during the calendar year 2015 pursuant to Section 321.34 of the Ohio Revised Code. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Gabbard moved to move Diane Rothenberger from a permanent part-time employee to a probationary full-time administrative clerk, effective January 1, 2015 at her current rate of pay. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Wade administered the Oath of Office to Mrs. Rothenberger, and to Ronald Best, who is returning as a full member of the Board of Zoning Appeals.

Mr. Gabbard nominated Mr. Wade to continue as Board President. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw nominated Mr. Gabbard to continue as Board Vice President. The motion was seconded by Mr. Wade and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Wade-yea; Mr. Gabbard-yea.

Mr. Muterspaw moved to approve Resolution #4663 authorizing the Township Administrator to enter into a planned maintenance agreement for the Township's emergency generators with Buckeye Power Sales at a cost not to exceed \$2,161.29. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Sgt. Cornett gave the December monthly report for the Police Department. He noted three cases where officers are working on an embezzlement at Dad's Gun Shop, a rape case involving a 12-year old which includes photos exploiting the child on the Internet; and drug usage in the Ridgeville area.

Mr. Gabbard moved to approve the purchase of the vehicle stabilization equipment from Howell Rescue at a cost of \$5,052.00, of which \$5,000.00 will be covered by a grant from Marathon Oil. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to approve Resolution #4664 accepting a donation from Enterprise TE Products Pipeline Company LLC for the Clearcreek Fire District. The donation was for \$1,000.00. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Gabbard moved to approve Resolution #4665 allowing a memorandum of understanding by and between the Board of Clearcreek Township Trustees and the Clearcreek Professional Firefighters Local Union #4207. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

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Chief Kidd gave the December monthly Fire District report. He noted the Fire District has moved from a Class 4 to a Class 3 in the Insurance Service Organization's evaluation process. Only the top 7-percent of all fire districts in the nation earn this designation.

Mr. Muterspaw moved to established 5:30 p.m. February 9, 2015 as a Public Hearing to consider a text amendment known as Text Amendment 2014-2 to the Clearcreek Township Zoning Code. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Palmer gave the December monthly Zoning Department report.

Mr. Gabbard moved to accept Jeffrey Haws as a permanent part-time Road Department employee. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Smith gave the December monthly Road & Maintenance Department report.

Mr. Wilhelm gave the Human Resources Department report, and noted he was finalizing all contracts and the 2014 workers compensation bill.

Mr. Cameron noted he would miss the Board's January 26, 2015 because he would be at the Ohio Township Association Conference.

The Board discussed various options of video recording their meetings, which would then be posted on the Township's website for the public's perusal. It was suggested until a decision was made about video recording, that the audio version be made available to the public. Mr. Palmer said he could make that happen.

Performance audits were discussed. The Board asked Mr. Cameron to begin negotiations with Julie Novak.

With no further business to conduct, Mr. Muterspaw moved to adjourn the meeting at 6:25 p.m. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER *John A. Ode*

TRUSTEE *Ed Wade*

TRUSTEE *Sam Muterspaw*

TRUSTEE *John Palmer*