

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held APRIL 11, 2016 (YEAR)

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw, Mr. Gabbard and Mr. Wade.

Mr. Wade opened the meeting, and led in the Pledge of Allegiance.

Mr. Muterspaw moved to approve the minutes of April 1, 2016. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mrs. Oda noted that the Board had received updated appropriation, revenue and fund status reports, and that the Township currently has \$13,871,943.51 in its checking and investment accounts. She also noted department heads have access to these reports through the accounting system.

Mr. Gabbard moved to approve pending warrants #22128 through #22263 and electronic fund transfers #675-2016 through #774-2016. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Wade administered the oath of office to Angela Brown, alternate member of the Township Board of Zoning Appeals; Don Hinkel, full member of the Township Zoning Commission, and Ryan Zehring, alternate member of the Township Zoning Commission.

Mr. Muterspaw moved to approve the Department Head retreat which was held at Joy Outdoor Education Center LLC on March 18, 2016 at a cost of \$2,545.00. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution #4818 accepting a donation of \$500 from Simpkins/Foley Insurance to be used by the Township police department for the purchase of t-shirts for youngsters participating in Safety Town. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Muterspaw moved to approve Resolution #4819 authorizing the Township Administrator to enter in a cooperative contract for participation with the Warren County Drug Task Force Council of Government (COG). The agreement is administrative and does not have funds associated with it. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

Mr. Gabbard moved to accept the resignation of part time Police Officer Aaron Ledford effective April 4, 2016. He has accepted a full time position elsewhere. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Chief Terrill gave the March monthly Police department report.

Mr. Muterspaw moved to approve a purchase of 10 iPads and Otter boxes for a paperless checklist application at a cost not to exceed \$4,239.99. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Chief Kidd gave the Fire District's monthly report.

Mr. Palmer gave the Zoning Department's monthly report.

RECORD OF PROCEEDINGS

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

APRIL 11,

2016

Held

(YEAR)

Mr. Gabbard moved to approve the life insurance premiums for William and Elizabeth Hoffmann per the previously approved agreement at a cost of \$7,068.90. This is part of the agreement for the donation of Hoffmann Reserve. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea.

Mr. Muterspaw moved to make the needed repairs to the playground equipment surfaces at Patricia Allyn Park at a cost not to exceed \$6,475.00 from Spectra Contract Flooring. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

Mr. Cameron asked about interest in a Township team in the Springboro Chamber of Commerce golf outing. One would be enrolled.

Mr. Cameron updated the Board on his interviewing process for a part time administrative intern, and said he had narrowed his search to two people. A final interview would be held April 20, 2016 and he invited the Board to participate. He suggested making the position full time. Mr. Wade suggested since the position was originally supposed to be part time, to wait and see if there was enough work before moving anyone into a full time position.

At approximately 5:55 p.m., Mr. Gabbard moved to approve Resolution #4817 authorizing an executive session to consider the purchase of property for public purpose or for the sale of property at competitive bidding. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; Mr. Wade-yea. A copy of the resolution is attached to these minutes and deemed a part of this record as if fully rewritten within.

The Board returned from Executive Session at 6:19 p.m. and with no further business to discuss, Mr. Muterspaw moved to adjourn the meeting. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; Mr. Wade-yea.

FISCAL OFFICER *J. Wade*
TRUSTEE *Ed Wade*
TRUSTEE *[Signature]*
TRUSTEE _____