

RECORD OF PROCEEDINGS

2165

Minutes of

Clearcreek Township Trustees

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

DECEMBER 30,

2016

(YEAR)

The Clearcreek Township Records Commission met at 3:47 p.m. In attendance were Mrs. Oda and Mr. Wade.

Mr. Wade opened the meeting, and noted there was no old business.

Under new business, Mrs. Oda moved to approve and send the RC2s compiled by Mrs. Rothenberger and staff to the Ohio Historical Society and the Auditor of State, State of Ohio. The motion was seconded by Mr. Wade, and the vote was as follows: Mrs. Oda-yea; Mr. Wade-yea.

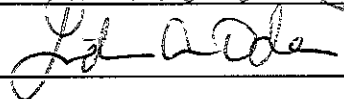
Mrs. Oda moved to contract with Shred-It for the disposal of records that have been approved according to the retention schedule for destruction as of December 30, 2016. The motion was seconded by Mr. Wade, and the vote was as follows: Mrs. Oda-yea; Mr. Wade-yea.

With no further business to conduct, Mrs. Oda moved to adjourn the meeting at 3:49 p.m. The motion was seconded by Mr. Wade, and the vote was as follows: Mrs. Oda-yea; Mr. Wade-yea.

Board Member



Board Member



2166

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____, _____ (YEAR)