

**MEETING AGENDA**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
Government Center – 7593 Bunnell Hill Road  
May 14, 2018 – 5:30 P.M.

**I. PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF MINUTES**

(April 23, 2018)

**III. FISCAL BUSINESS**

- A. Fiscal Officer's Report
- B. Current Bills

**IV. SPECIAL ACTIVITY**

- 1. Presentation of the 2018 Clearcreek Fire District Community Survey results – presented by the University of Dayton
- 2. Recommendation to offer part-time, probationary employment position as a police officer to Stephanie Williams; effective May 15, 2018, at an initial rate of pay of \$15.00/hour
  - a. Oath of Duty – Stephanie Williams

**V. PUBLIC COMMENT**

**VI. NEW BUSINESS**

**A. ADMINISTRATION**

- 1. Recommendation to approve payroll processing agreement with 937 Payroll/ADP, and authorize the Township Administrator to enter into said agreement, at \$7,260 setup and timeclock purchase, and \$1,400 (variable) monthly processing fees
- 2. Recommendation to authorize the Township Administrator to purchase two Canon printer/copy/scan/fax machines, as presented, and execute associated maintenance agreement, with Modern Office Methods, not to exceed \$12,000 purchase cost
- 3. Recommendation to authorize the Township Administrator to enter into an agreement with Rembrandt Roofing & Restoration to repair the Government Center's exterior trim and soffit, not to exceed \$7,750

**B. FIRE DISTRICT**

- 1. Recommendation to accept the resignation of FT FF/EMT Matthew Stultz
- 2. Recommendation to make conditional offer of probationary, FT employment to Wade Easterling as a Firefighter/EMT, at a probationary rate of pay of \$17.82/hour
- 3. Recommendation to purchase a 2019 Ford F-250 pickup truck (\$40,306) at State Bid cost, not to exceed \$45,000 when fully outfitted, and authorize the Township Administrator to execute all purchase documents and title
- 4. Monthly Report

C. ZONING DEPARTMENT

1. **RESOLUTION #5096** – A Resolution determining that the maintenance of the following specific tracts of land constitutes a nuisance (ORC 505.87 – vegetation):
  1. 329 Chapel Drive; Parcel ID #05-32-176-020
  2. 1185 Jarva Lane; Parcel ID #09-30-153-004
  3. 1251 Riley-Wills Road; Parcel ID #09-29-351-010
  4. 215 W. Lytle-Five Points Road; Parcel ID #04-02-201-019
2. Monthly Report

D. ROAD DEPARTMENT

1. Recommendation to make a conditional, probationary offer of part-time employment to:
  1. Kolton Hoffer at \$15.00/hour, effective June 1, 2018
2. Recommendation to make conditional offers of seasonal/variable-hour employment to:
  1. Jonathen Turney at \$11.00/hour, effective May 15, 2018
  2. Hunter Goodpaster at \$11.00/hour, effective May 15, 2018
  3. Irie Turner at \$12.00/hour, effective May 15, 2018
3. Monthly Report

E. POLICE DEPARTMENT

1. Recommendation to accept Safety Town donations from **Sandy's Towing** in the amount of \$500, and **Simpkins-Foley Insurance** in the amount of \$500
2. **RESOLUTION #5097** – A Resolution authorizing crime lab services of the Miami Valley Crime Laboratory, as operated by the Montgomery County Coroner
3. Monthly Report

VII. STAFF UPDATES

VIII. EXECUTIVE SESSION

1. To consider the appointment, employment, and/or promotion, and compensation of a public employee or official

IX. ADJOURN