

RECORD OF PROCEEDINGS
Clearcreek Township Trustees

2379

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held December 23, 2019
(YEAR)

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

No Public Comments were noted.

Mr. Wade introduced a second reading of Resolution 5199 – A Resolution approving the revisions to the Clearcreek Township Employee Handbook and declaring an emergency to wit to properly pay 2020 benefits associated with the Handbook adoption. Mr. Matthew Clark, Township Administrator along with Mindy Tischler, Human Resource Coordinator, gave a short update on the handbook along with thanking handbook committee members for their participation. Mr. Muterspaw moved to approve the resolution. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Gabbard moved to approve Resolution 5200 –A Resolution to initiate Zoning Resolution Text Amendment 2019-02, an amendment that refines standards for Chapter 3, Definitions, Chapter 5.75, Residence Zone ‘R-1,’ and Chapter 7.5 Residence Zone ‘R-2,’ for the Clearcreek Township, Warren County, Ohio Zoning Code, dispensing with the second reading, and declaring an emergency. This will allow the Township to meet statutory requirements within Ohio Revised Code in a timely manner. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – December 9, 2019 Regular Meeting.
- 2 Current Bills & Financial Reports.
- 3 Recommendation to reimburse zoning officials (BZA & ZC) for meeting attendance in 2019 as noted in attached exhibit

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Gabbard noted that he had been sworn in for his next term in office at the Township Administrative office on December 22, 2019.

With no further business to conduct, Mr. Gabbard moved to adjourn the meeting at 9:08 a.m. Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER Russell Carberry

TRUSTEE Ed Wade

TRUSTEE Sam Muterspaw

TRUSTEE [Signature]