

RECORD OF PROCEEDINGS
Clearcreek Township Trustees

2511
Meeting

Minutes of

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held December 17, 2020
(YEAR)

The Clearcreek Township Trustees met in work session at 9:00 a.m. on Thursday, December 17, 2020.

The following were present:

Mr. Gabbard, Trustee Vice Chairperson	Mr. Terrill, Police Chief
Mr. Muterspaw, Trustee	Mr. Wade, Trustee Chairperson
Mr. Agenbroad, Fire Chief	Mr. Palmer, Zoning Director
Mr. Carolus, Fiscal Officer	Mr. Clark, Township Administrator
Mrs. Tischler, Human Resources Coordinator	

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade administered the Oath of Office to part-time Police Officer Stephanie Williams.

First item on the agenda was a presentation of current status of the new Facilities project. Mr. Clark introduced David Ross, AIA with KZF. Mr. Ross introduced draft documents outlining the current site, proposed site plan, floor plans of the vehicle storage building and Police building, and exterior elevation renderings of the Police building. These plans allow for future growth in the Township. The building process is expected to be a two year project with, ground breaking, hopefully, commencing around April 2021.

Chief Agenbroad thanked everyone for allowing him to be part of the facilities discussion plan. He then presented his Organizational Restructuring plan. The goal is to make the organization structure flatter, more horizontal, rather than vertical to provide a more effective and streamlined approach in the daily operations of the Fire District. A few of the changes to accomplish this will be: 1) fill the vacant Assistant Chief position; 2) convert one (1) hourly Captain position to Assistant Chief (this will now be a salaried position that is not eligible for overtime); 3) convert the full-time Administrative Clerk position to Officer Manager (Annette Davis); and allows for proper succession planning for the current Assistance Chief's vacancy upon retirement. Included in this plan, an economic impact was provided. The Board was in agreement with this plan.

Mr. Clark discussed the revenue of motor vehicle license. This increased revenue is needed for the demands of costs of paving and maintaining our township roads. Ryan Jones (Road Superintendent), is working on a paving condition index using the annual road inventory the Engineer's Office updates annually. The Board advised Mr. Clark to proceed with legislation required to increase the user fee assessed when motor vehicle licenses are renewed. Mr. Clark will initiate the process as there are time parameters involved to pass this type of resolution.

Mr. Clark discussed the topic of solid waste options. The Board directed Mr. Clark to move forward with starting the bidding process.

Mr. Wade stated that he would like to start the process of updating the Land Use Plan in 2021, and this can be discussed at future Work Session meetings. Mr. Palmer asked the Board to think about the future of township in reference to commercial use. Mr. Gabbard expressed