

RECORD OF PROCEEDINGS CLEARCREEK TOWNSHIP TRUSTEES

Minutes of Work Session

September 26, 2022

The Clearcreek Township Trustees met in work session at 9:17 a.m. on Monday, September 26, 2022.

The following were present:

Mr. Wade, Trustee Chairperson

Mr. Carolus, Fiscal Officer

Mr. Terrill, Police Chief

Mr. Palmer, Zoning Director

Mrs. Tischler, Human Resources Coordinator

Mr. Pacheco, Law Director

Mr. Gabbard, Trustee Vice Chairperson

Mr. Muterspaw, Trustee

Mr. Agenbroad, Fire Chief

Mr. Jones, Road Superintendent

Mr. Clark, Township Administrator

Mr. Clark opened the meeting with introducing the special assessment lighting district topic. Mr. Carolus briefly described the process of billing and then collecting the funds. However, over the next couple of years, rate increases are anticipated which will result in reducing the Lighting Fund balance. Mr. Carolus presented options to offset the projected costs with one option being to take money from the general fund and the second option charging an amount (ex. \$1.00) per account on the lighting district property owner. The Board recommended moving forward using the second option of charging an amount per account on the property owner.

Mr. Clark provided an update on the funds for the facilities project. We have currently used approximately \$5 million of the \$7.425 million borrowed and have a \$706,000 budget delta due to escalated costs, engineering costs, and change orders. The Board suggested using some of the remaining \$1.5 million ARPA funds to fill the budget gap. Mr. Clark was directed to bring to the Board for approval. The vehicle storage building was to be complete and occupied by Labor Day. However, due to supply chain issues, it is still not complete. The new police department building is to be completed by November. There is a utility pole in the very center of the drive that is scheduled to be removed this week.

Mr. Clark initiated the discussion of the fuel options for the Government Center Complex. Mr. Jones obtained three quotes from Hamilton Tank, Duncan Oil, and Estes Oil. Each company offered different options, services and costs. The Board preferred the quote from Duncan as it included a lease option with no charges if 800 gallons per month was used and remote monitoring. However, the Board asked Mr. Jones to obtain more information on the usage charge per month if the Township doesn't order 800 gallons per month. The Board also wanted to know if the pump would use a card reader, keypad, etc. The Board asked Mr. Ryan to finish his due diligence and move forward with Duncan Oil. Mr. Clark stated that he would contact our current vendor, Estes, to let them know.

Chief Agenbroad presented documentation showing the progress of their new Quint. It is expected to be delivered in December 2022 and will be utilized out of Station 22. This vehicle is smaller than the current ladder truck and less expensive. They are going to monitor and evaluate how the new quint compares with the existing ladder truck to make a decision on future purchases.

Chief Terrill and Mr. Clark described how the process of purchasing new vehicles has changed. For example, they received only one day notice on a state bid that was open for only three days. This timeline results in a timing issue to obtain the Board's approval on purchasing vehicles. Chief Terrill has looked

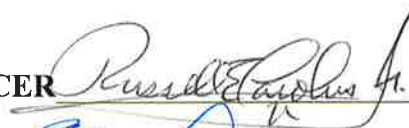

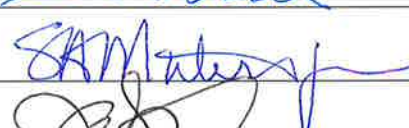
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into other options. However, he asked for the Board's approval to obtain a purchase order to purchase a vehicle as it becomes available and then will seek another approval once the vehicle is 'ordered.'

Mr. Wade asked for a motion to approve this request. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call, the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Palmer talked about solar farms. There is an increase in personal use of solar energy with some residents wanting to produce electric as a business proposition. Mr. Palmer provided more information and asked the board if they had an interest entertaining the idea of allowing solar farms. There was discussion on allowing certain, designated areas of the Township to be used. The Board recognized the need to take in consideration what this type of development does to property values.

With no further business Mr. Wade asked for a motion to adjourn the work session at 10:12 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call, the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

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